

# Invitation to the Jamboree Planning Team

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*Organising Committee of the XXVI World Scout Jamboree 2027*

10.12.2022

*The Organising Committee of the XXVI World Scout Jamboree invites adult volunteers of ZHP and NSOs which are members of WOSM to cooperate in the organisation of the XXVI World Scout Jamboree within the Jamboree Planning Team (JPT).*

*This open call is for the following functions:*

- *Coordinator, "We are all hosts" Programme*
- *Coordinator, Technical Support*
- *Head, People Department*
- *Head, Communications Department*
- *Head, Programme Department*
- *Team Lead, Safe from Harm*

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## Introduction

The XXVI World Scout Jamboree will take place in Poland in July/August 2027, on the Sobieszewska Island in Gdańsk. The right to organise the Jamboree was entrusted to ZHP by the World Scout Conference on 29 August 2021.

**The Organising Committee of the XXVI World Scout Jamboree invites adult volunteers from ZHP and NSOs that are members of WOSM to cooperate in the organisation of the XXVI World Scout Jamboree - within the Jamboree Planning Team (JPT).**

The World Scout Jamboree is the largest regularly held event of the World Organisation of the Scout Movement (WOSM), bringing together up to 50,000 participants from around the world. It is primarily an educational event that serves to promote peace and understanding across nations. The World Scout Jamboree programme consists of many different activities and events that allow jamboree's participants to experience a unique adventure. A participant in the World Scout Jamboree must be a member of an NSO/NSA belonging to the WOSM and be between the ages of 14 and 17. Scouts aged 18 and older can participate in the Jamboree as members of the International Service Team.

The World Scout Jamboree allows participating young people from all over the world to experience in real action the Scouting values of service to God, country, and community. Supported by adults, acting in small and large groups, and staying in a city of 50,000 Scouts from all corners of the globe, young people develop physically, intellectually, emotionally, socially, and spiritually in accordance with the Scout Promise and Law.

The World Scout Jamboree is a unique opportunity to promote to the public around the world Scouting, a universal educational movement open to all young people regardless of race or creed, which aims to shape young people to play important roles in local, national and the international community.

The World Scout Jamboree is held once every four years, each time in a different country. The first World Scout Jamboree was held in 1920 in the UK. The previous, XXIV World Scout Jamboree was held in the United States of America in 2019 and the next one is scheduled for 2023 in the Republic of Korea.

ZHP is an association founded in 1918 with the status of a public benefit organisation in Poland. ZHP is a founding member of the World Organization of the Scout Movement.

It is anticipated that further invitations - to identify the heads of further departments on the Jamboree Planning Team - will be issued in the first half of 2023, with a wider invitation to the Jamboree Planning Team is planned for Autumn 2023. Given the experience of previous organisers of the World Scout Jamboree, it is estimated that the Jamboree Planning Team will consist of more than 1,300 people from at least 40 countries around the world at the peak of preparations.

More about the concept and programme theme of the XXVI World Scout Jamboree 2027 can be found at [www.jamboree2027.org](http://www.jamboree2027.org).

The Jamboree Organising Committee is committed to making appointments based on competence, through a fair and open process, with due regard to equality and diversity. The Organising Committee shall strive to include a reasonable number of qualified persons under the age of 30 and to ensure that its composition reflects a just representation of men and women.

# Coordinator, "We are all hosts" Programme

## Details

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**Name of function:** Coordinator, "We are all hosts" Programme.

**Nature of engagement:** Volunteer contract

**Duration:** From January 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than January 2025.

**Team size:** To be determined in the course of the work

The Jamboree in Poland will be an opportunity for growth for both the organisation and its members. It will be a challenge for ZHP, which we can only meet - after all, we are all hosts. During preparations for the Jamboree, the programme "We are all hosts" will be implemented - in the first step we are recruiting a programme coordinator/coordinator. The programme is to be aimed at the basic organisational units, the A Scout Districts, and the regions in Poland. It is to include both issues of opportunities for units and individuals to get involved, as well as an educational element related to international cooperation.

The coordinator will be responsible for creating a strategy for the "We are all hosts" programme, maintaining regular contact with all levels of the ZHP structure, also inside the National Office. They will also be involved in the recruitment of team members and in the subsequent leadership of the team.

## Qualifications and experience

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Applicants for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP) or a national WOSM member organisation,
- completed volunteer service for the previous year,
- opinion of the relevant Regional Commissioner or the Chief Commissioner,
- positive experience of projects at least at a Scout District level,
- experience in organising major national and international Scouting and/or civilian events,
- participation in international events,
- availability to participate in the meeting on 13-15.01.2023 will be an asset.

## Knowledge and skills

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- demonstrating a high level of competence and personal culture,
- ability to work with volunteers and staff of national and regional structures of the ZHP,
- ability to collaborate and build a positive relationship with colleagues,
- ability to work in a group,

- achieving the stated objectives,
- efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- ability to build and maintain positive relationships with key partners,
- dynamic, open-mindedness, willingness to learn, cultural sensitivity,
- integrity and a strong sense of ethics in all actions and decisions,
- knowledge of Scouting and the functioning of the ZHP at all levels of the structure and of Scouting worldwide, also knowledge of the ZHP statutes.

## How to apply?

The application should be sent to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl) no later than 23:59 (CET) on **31 December 2022** and should include:

1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor rank, course of instructor service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of January 2023.

# Coordinator, Technical Support

## Details

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**Name of role:** Coordinator, Technical Support

**Nature of engagement:** Volunteer contract

**Duration:** From February 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than February 2025.

The Technical Support Coordinator(s) will be responsible for supporting the Organising Committee in the use of IT resources, programmes, and applications, building the Organising Committee's IT structure, and looking for solutions to improve processes. Training the Organising Committee on the solutions put in place will also be key.

## Qualifications and experience

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Applicants for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP) or another member organisation of WOSM,
- completed instructor's service for the previous year,
- opinion of the relevant Regional Commissioner or Chief Commissioner or the opinion of the International Commissioner,
- ability to communicate freely in spoken and written English,

## Knowledge and skills

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- Very good knowledge of Microsoft 365, in particular: MS Teams, Sharepoint, Forms,
- Possession of technical and IT skills (a degree in the field is not required),
- Ability to work with volunteers and staff of national and regional structures of the Scout Association and other organisations,
- Ability to collaborate and build a positive relationship with colleagues,
- Achieving the stated objectives,
- Efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- Integrity and a strong sense of ethics in all actions and decisions,
- Ability to transfer knowledge,

## How to apply?

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1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor rank, course of instructor service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of January 2023.



# Head, People Department

## Details

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**Job title:** Head, People Department

**Nature of engagement:** Volunteer contract

**Duration:** From January 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than December 2024.

**Team size:** to be determined

The Head of the Human Resources Department will be responsible for planning the work of the team, developing its structure, and recruiting at successive levels. They will coordinate the department's activities, ensuring that they are in line with the adopted policies, taking care of the organisation's mission. They will effectively and efficiently work with and manage the volunteers responsible for the planning, preparation, and execution of the Jamboree 2027, carrying out and planning the recruitment, ensuring the best possible staffing to ensure the satisfaction and positive experience of the participants.

The head will be tasked with ensuring the development of department members, planning, and ensuring the availability of the necessary training to carry out the department's tasks.

## Qualifications and experience

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Applicants for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP),
- completed instructor's service for the previous year,
- opinion of the relevant Regional Commissioner or the Chief Commissioner,
- positive experience within the Adults in Scouting area at least at the level of the A Scout District or in a professional capacity,
- ability to communicate freely in spoken and written English,
- experience in organising major national and international Scouting events welcome

## Knowledge and skills

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- knowledge in theory and practice of the principles of working with staff,
- knowledge of best practices, methods, and tools in human resources management,
- knowledge of recruitment procedures and quality control of recruitment procedures,
- demonstrating a high level of competence and personal culture,
- Ability to work with volunteers and staff of national and regional structures of the Scout Association and other organisations,
- ability to collaborate and build a positive relationship with colleagues,

- ability to work in a group,
- achieving the stated objectives,
- Efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- emotional intelligence, the ability to build and maintain positive relationships with key partners,
- dynamic, open-mindedness, willingness to learn, cultural sensitivity,
- integrity and a strong sense of ethics in all actions and decisions,
- knowledge of Scouting and the functioning of ZHP and Scouting worldwide, also knowledge of the ZHP Statutes and the WOSM Constitution,
- A degree in human resources management is welcome,

### How to apply?

The application should be sent to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl) no later than 23:59 (CET) on **31 December 2022** and should include:

1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor's rank, course of instructor's service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of January 2023.

# Head, Communications Department

## Details

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**Job title:** Head, Communications Department

**Nature of engagement:** Volunteer contract

**Duration:** From January 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than January 2024.

**Team size:** To be determined in the course of work

The Head of the Communications Department will be responsible for maintaining and developing communication to the inside and outside of the organisation through available technologies - intranet, website, social media through messaging, newsletters, and newsletters. His or her task will be to tell the story of how we are preparing the Jamboree 2027 to inspire the next generation. The Head of Department will develop a communication strategy in line with ZHP and WOSM guidelines and implement it.

## Qualifications and experience

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Applicants for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP),
- completed instructor service for the previous year,
- opinion of the relevant Regional Commissioner or Chief Commissioner,
- positive experience of projects at least at a Scout District level,
- ability to communicate freely in spoken and written English,
- experience in organising major national and international Scouting and/or civilian events,
- a minimum of 2 years' experience in a similar role.

## Knowledge and skills

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- demonstrating a high level of competence and personal culture,
- Ability to work with volunteers and staff of national and regional structures of the Scout Association and other organisations,
- ability to collaborate and build a positive relationship with colleagues,
- ability to work in a group,
- achieving the stated objectives,
- Efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- emotional intelligence, the ability to build and maintain positive relationships with key partners,
- dynamic, open-mindedness, willingness to learn, cultural sensitivity,

- integrity and a strong sense of ethics in all actions and decisions,
- knowledge of Scouting and the functioning of ZHP and Scouting Worldwide
- knowledge of DTP software (InDesign/Photoshop),
- very good command of Polish and English, both spoken and written,
- Proficient use of the Office package (Word, Excel, PowerPoint, etc.).

## How to apply?

The application should be sent to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl) no later than 23:59 (CET) on **31 December 2022** and should include:

1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor's rank, course of instructor's service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of January 2023.

# Head, Programme Department

## Details

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**Job title:** Head, Programme Department

**Nature of engagement:** Volunteer contract

**Duration:** From March 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than December 2025.

**Team size:** to be determined in the course of the work

The head of the Programme Department will be tasked with setting up the department's structure and then recruiting members with the support of the Human Resources Department.

Together with the Department, the head will create a timetable for the team's work and plan the programme framework for the Jamboree 2027, based on the programme proposal prepared as part of the ZHP Candidacy presented at the 2021 World Scout Conference.

The Head of Department will prepare, together with the Department, a detailed educational programme for the rally including ceremonies, a programme on and off the rally site, a programme to be delivered at leisure and an adult programme.

The Head of Department will be responsible for monitoring the progress of the work and implementing and summarising the programme at the rally.

## Qualifications and experience

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Applicants for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP),
- completed instructor service for the previous year,
- opinion of the relevant Regional Commissioner or Chief Commissioner,
- Time availability for a possible trip to Jamboree 2023 in the Republic of Korea
- Time availability, attend organisational meeting 31.03-2.04.2023
- Positive experience of managing a team at least at a Scout District level,
- ability to communicate freely in spoken and written English,
- experience in the organisation of major national and international Scouting and/or civilian events
- positive experience in developing a programme for events at least at the level of a flagship

## Knowledge and skills

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- demonstrating a high level of competence and personal culture,
- Ability to work with volunteers and staff of national and regional structures of the Scout Association and other organisations,
- ability to collaborate and build a positive relationship with colleagues,
- ability to work in a group,
- achieving the stated objectives,
- Efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- emotional intelligence, the ability to build and maintain positive relationships with key partners,
- dynamic, open-mindedness, willingness to learn, cultural sensitivity,
- integrity and a strong sense of ethics in all actions and decisions,
- knowledge of Scouting and the functioning of ZHP and Scouting Worldwide

## How to apply?

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The application should be sent to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl) no later than 23:59 (CET) on **31 January 2023** and should include:

1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor rank, course of instructor service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of February 2023.

# Team Leader, Safe from Harm

## Details

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**Job title:** Team leader, Safe from Harm

**Nature of engagement:** Volunteer contract

**Duration:** From April 2023 until the end of the project in December 2027 or earlier, depending on volunteer availability, but no less than April 2025.

**Team size:** To be determined in the course of the work

The head of the Safe from Harm team will be responsible for preparing and implementing processes to ensure the safety of all those making up the Jamboree: organisers, adults, and participants in accordance with the guidelines of the World Organisation of the Scout Movement (WOSM). Activities will be implemented during the preparations and during the event itself.

## Qualifications and experience

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**Applicants from Poland** for this role should meet the following requirements:

- membership of the Polish Scouting and Guiding Association (ZHP),
- completed instructor's service in the previous year and an opinion of the relevant Regional Commissioner or the Chief Commissioner,
- positive experience of projects at least at a Scout District level,
- ability to communicate freely in spoken and written English,
- experience in the organisation of major national and international Scouting and/or civilian events

**Applicants from abroad** for this role should meet the following requirements:

- membership of one of the organisations belonging to the WOSM,
- a favourable opinion from the international commissioner,
- positive experience of projects at international level,
- ability to communicate freely in spoken and written English,
- experience in the organisation of major national and international Scouting and/or civilian events

## Knowledge and skills

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- demonstrating a high level of competence and personal culture,
- ability to work with volunteers and staff of the organisation's international structures,
- ability to collaborate and build a positive relationship with colleagues,
- ability to work in a group,

- achieving the stated objectives,
- Efficiency, motivation, self-reliance, and proactivity, going hand in hand with good organisational skills,
- integrity and a strong sense of ethics in all actions and decisions,
- knowledge of how Scouting works in the world, including knowledge of the WOSM Constitution,
- Knowledge of the Global Safe from Harm Policy,
- experience of Safe from Harm teams at least at national level,
- knowledge of the operation of Safe from Harm structures at international events.

## How to apply

The application should be sent to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl) no later than 23:59 (CET) on **31 January 2023** and should include:

1. Curriculum Vitae in Europass standard (<https://europa.eu/europass/pl>), indicating the candidate's date of birth, service assignment to a ZHP unit and instructor's rank, course of instructor's service, contact telephone,
2. A covering letter of no more than 4 paragraphs describing your experience, skills, and the rationale for your application,

The Jamboree Organising Committee will contact those who send in their application correctly and on time. A decision on the composition of the team is expected no later than the end of February 2023.



## Additional information, contact

Those who wish to receive more detailed information can contact the Organising Committee of the XXVI World Scout Jamboree by writing to [jamboree2027@zhp.pl](mailto:jamboree2027@zhp.pl).

Information can be also provided by members of the Jamboree Management Team (JMT), who can be contacted via ZHP email on the Microsoft365 platform.

The composition of the Jamboree Management Team is as follows:

- Artur Glebko
- Magdalena Gryniewicz
- Karol Gzyl
- Matylda Hojnor
- Martyna Kowacka
- Agata Królak
- Karolina Kubis
- Stanisław Matysiak
- Piotr Miller
- Adam Niepokój
- Krzysztof Okuniewski
- Miłosz Pawlak
- Monika Woźnica